

東京医科歯科大学大学院医歯学総合研究科博士課程履修内規

※The Japanese version is the authoritative version, and this English translation is intended for reference purposes only. Should any discrepancies or doubts arise between the two versions, the Japanese version will prevail.

Internal Rules Regarding Study in the TMDU Graduate School of Medical and Dental Sciences Doctoral Program

Established on January 20, 2016 by the Dean of the Graduate School of Medical and Dental Sciences

Article 1 Aims

These internal rules set forth necessary matters pertaining to the undertaking of courses offered by the Graduate School of Medical and Dental Sciences Doctoral Program (excludes international collaboration track) in accordance with Article 28-2 of the TMDU Graduate School Rules (No. 5 of 2004; hereinafter referred to as the “**School Rules**”) and Article 6 of the Rules Regarding Study at TMDU Graduate Schools (No. 42 of 2010; hereinafter referred to as the “**Study Rules**”).

Article 2 Types of Class Course

The class courses in the TMDU Graduate School of Medical and Dental Sciences Doctoral Program are categorized into majors and minors.

- (1) Majors are defined as class courses offered by one’s own department;
- (2) Minors are defined as all other class courses and general courses.

Article 3 Registration

Students must register for the class courses listed on the schedule of study rules in the appendix that they intend to study, by the prescribed date.

Article 4 Registration of Additional Courses

Any student wishing to enroll in an additional class course must register by the date stipulated at the beginning of the academic year in question.

Article 5 Withdrawal

- 5.1 If a student does not wish to continue studying a course in which he or she has registered that is offered by the graduate school, he or she can withdraw by filing a notification.
- 5.2 Students in a medical/dental science track are generally required to file the separate Request to Withdraw from Registered Course with the Dean of the graduate course by May 31 if withdrawing from a course offered in the first semester, by November 30 if withdrawing from a course offered in the second semester or a full-year or multiple-year course, and during the period of study if withdrawing from an intensive lecture course.

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- 5.3 Students in a biomedical science and engineering track are generally required to file the attached Request to Withdraw from Registered Course with the dean of the graduate course by the commencement of the fifth lecture in the class course in question, or, if withdrawing from an intensive lecture course, during the period of study.
- 5.4 Withdrawal may also be allowed at the judgment of the person in charge of the course, notwithstanding the provisions of the two preceding paragraphs.
- 5.5 A grade assessment of “Fail” will be assigned for any course not withdrawn from by the date stipulated in paragraph 2 or 3.

Article 6 Method of Instruction

Methods and details of instruction and instructional plans for the year shall be set forth explicitly in the curriculum.

Article 7 Grade Assessment

7.1 Grade assessment under Article 19 of the School Rules shall be performed in accordance with the following criteria:

- (1) (A+) Achieved the attainment goals for the course at a level exceeding expectation Pass
- (2) (A) Achieved all attainment goals for the course Pass
- (3) (B) Mostly achieved the attainment goals for the course Pass
- (4) (C) Achieved the minimum attainment goals for the course Pass
- (5) (D) Did not achieve the attainment goals for the course Fail
- (6) (F) The level of achievement of attainment goals could not be assessed Fail

7.2 GPAs (Grade Point Averages) shall be used as an indicator of overall academic results.

7.3 GPAs shall be applied in accordance with TMDU Guidelines on the GPA System (established in 2012).

7.4 Any student who passes a course on the basis of grade assessment will earn the prescribed number of credits, subject to a meeting of the Committee of the Graduate School of Medical and Dental Sciences.

7.5 A student who has an objection to a grade must submit the separately prescribed "Grade Evaluation Appeals" to the Educational Planning Section, Graduate Education Team 1 or 2, depending on the track to which the student belongs, by the designated date.

Article 8 Repeating Courses

8.1 Students are able to repeat courses assessed “Fail” by carrying out the prescribed process.

8.2 The assessment of grades for repeated courses is based on the student’s results in the year in which the course was repeated.

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Article 9 Recognition of Credits in Cases of Readmission

Credits earned in the past at the graduate school by persons allowed to be readmitted to the university under Article 28 of the School Rules will be recognized for some or all of the courses listed on the schedule of study rules.

Article 10 Supplementary Rule

In addition to being stipulated in these internal rules, necessary matters pertaining to the study of classes offered in the Graduate School of Medical and Dental Sciences Doctoral Program shall also be set forth separately by the Committee of the Graduate School of Medical and Dental Sciences.

Supplementary Provision

These internal rules will take force on April 1, 2016.

Supplementary Provision (June 21, 2018)

These internal rules will take force on June 21, 2018 and apply from April 1, 2018.

Supplementary Provision (April 10, 2019)

These internal rules will take force on April 10, 2019 and apply from April 1, 2018.

Supplementary Provision (November 30, 2021)

These internal rules will take force on November 30, 2021 and apply from April 1, 2021.

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様式 (第7条関係)
Form (related to Article 7)

年 月 日
Year Month Date

成績評価異議申し立て書

Grade Evaluation Appeals

研究科

Graduate School of ()

課程・専攻

Master's Program / Doctoral Program (Track:)

学籍番号

Student ID No. ()

氏名

Name

授 業 科 目 名 Subject	担 当 教 員 Teacher in Charge	
(問い合わせ内容) Inquiry details		
担 当 教 員 へ の 連 絡 Contact the Teacher in Charge	年 Year	月 Month
(教員の回答) Responses from the Teacher in Charge	日 Date	にて連絡 Contacted by
	年 Year	月 Month
	日 Date	日 Date
学 生 へ の 連 絡 Contact the Student	年 Year	月 Month
	日 Date	に連絡 Contacted
担 当 教 員 か ら 教 務 係 へ の 連 絡 Contact from the Teacher in Charge to Graduate Education Team	成績訂正：有 (訂正後の成績) ・ 無 Grade Correction: Yes (Corrected Grade:) ・ No	氏名 Name
教 務 係 確 認 欄 Graduate Education Team Confirmation Column	年 Year	月 Month
	日 Date	日 Date