

Rules on Selection of Head of National University Corporation
Institute of Science Tokyo

Decision of Chairperson of Joint Meeting for Selection of Head of National
University Corporation Institute of Science Tokyo
(February 22, 2024)

Article 1: Purpose

These rules set out matters necessary for the selection of the final candidate to be appointed (hereinafter “the Candidate”) as the inaugural head of National University Corporation Institute of Science Tokyo (hereinafter “Head of the Corporation”), pursuant to Supplementary Provision 5 of the act to partially amend the National University Corporation Act (Act No. 88 of 2023) and Article 8 of the Rules on Joint Meeting for Selection of Head of National University Corporation Institute of Science Tokyo (hereinafter “Rules on Joint Meeting for Selection,” established on January 9, 2024).

Article 2: Term of Office

The term of office of the Candidate as Head of the Corporation shall be set for three years and six months, in order to allow the Candidate to promptly establish the management system and organization-wide governance of Institute of Science Tokyo and to firmly implement the fourth mid-term goals and plans.

Article 3: Qualifications, etc. of the Candidate

The joint meeting for selection of Head of the Corporation (hereinafter “the Joint Meeting”) shall establish and announce the selection criteria for the Candidate for Head of the Corporation including required qualifications and abilities.

Article 4: Nomination of Initial Candidates

1 The Joint Meeting shall call for nominations (including self-recommendations, the same applies hereinafter) of initial candidates.

2 Each individual who is eligible to make a nomination (as defined separately, hereinafter “Nominator”) is allowed to recommend only one initial candidate.

3 Nomination of an initial candidate other than by self-recommendation must be made by three Nominators by submitting the required documents in the designated format as specified below. If more than three Nominators wish to recommend a particular candidate, the names of three representatives of the Nominators must be stated in the relevant nomination documents.

i. Nomination Form for Candidate for Head of National University Corporation
Institute of Science Tokyo

ii. Statement of Intent by Nominated Candidate for Head of National University Corporation Institute of Science Tokyo

iii. Curriculum Vitae

4 A Nominator wishing to recommend themselves as an initial candidate shall submit a statement of intent and curriculum vitae as specified in items ii. and iii. above.

5 If any material error is identified in the submitted documents, including cases where the Nominator or the candidate stated is unidentifiable, the nomination will be deemed invalid.

Article 5: Selection of the Candidate

1 Names, affiliations, and job titles of the nominated initial candidates (hereinafter “first-round candidates”) will be announced by the Joint Meeting.

2 From the first-round candidates, the Joint Meeting shall select about five individuals as “second-round candidates” based on screening of their statements of intent, etc. Names, affiliations, and job titles of the second-round candidates, as well as their statements of intent and the biographies provided in their application materials, will be announced by the Joint Meeting.

3 The Joint Meeting shall hold a hearing session (hereinafter “public hearing”) during which each second-round candidate will present their statement of intent and answer questions. Prior to the public hearing, the Joint Meeting will accept questions from the Nominators regarding the statements of intent and other matters concerning the second-round candidates, which will be used as reference for the public hearing. In addition, the Joint Meeting shall hear opinions from relevant departments of National University Corporation Tokyo Medical and Dental University and National University Corporation Tokyo Institute of Technology respectively (hereinafter “consultation with departments”).

4 The Joint Meeting shall select the Candidate based on the outcomes of the public hearing and the consultation with departments.

Article 6: Publication of Selection Results, etc.

The Joint Meeting shall announce the results, reasons, and process of the selection of the Candidate as stipulated in Article 5, as well as the decision and reasons regarding appointing a university general director as stipulated in Article 2, paragraph 3 of the Rules on Joint Meeting for Selection.

Article 7: Re-selection Procedures

If the Candidate selected as in Article 5 falls under any circumstance as specified below prior to the start of their term of office as Head of the Corporation, the Joint Meeting shall proceed with re-selection of the Candidate as set out in Article 5.

- i. The Candidate expects to work as an employee of the national government or a local public entity (excluding part-time employment) during the term of office as Head of the Corporation.
- ii. The Candidate is considered unable to perform their duties as Head of the Corporation due to mental or physical disorders.
- iii. The Candidate requests to withdraw their candidacy due to unavoidable reasons.
- iv. Other cases where the Candidate is considered unfit to be Head of the Corporation.

Article 8: Rules on Selection of Head of University

Rules on selection of a university president, stipulated by respective president selection committees of National University Corporation Tokyo Medical and Dental University and National University Corporation Tokyo Institute of Technology shall not be applied to the selection of the Candidate and the appointment of a university general director as stipulated in Article 2, paragraph 3 of the Rules on Joint Meeting for Selection.

Article 9: Miscellaneous Provisions

Matters necessary for the selection of the Candidate other than those specified in these rules shall be brought before the Joint Meeting by its chairperson and decided by the Joint Meeting separately.

Supplementary Provision:

These rules come into effect on February 22, 2024.