

# Initial Immigration Procedures and Campus Information



**October 2024**

**Yushima International Student Support Group  
(Former International Student Support Unit)**

*\* Due to the merger with Tokyo Institute of Technology, Institute of Science Tokyo will be established in October 2024. The name and location of administrative offices are subject to change. We will inform you about any relevant updates or changes.*

# First Step & Procedures

- Immigration Process
  - Airport, City Hall
- Procedures off Campus
  - Bank, Station
- Procedures on Campus
  - Scholarship, Tuition Exemption
- Campus Facilities
  - M&D Tower, Bldg. 1, Bldg. 5

# Immigration Procedures 1

## ■ At the airport

### ■ Residence Card

\* **Have to carry always**



Residence Card

## ■ City hall

### ■ Notification of moving in

\* **Within 14 days**

### ■ National Health Insurance (NHI)

\* **Mandatory**

\* 70% of the expense will be covered

\* To qualify for the minimum fee, please mention that you are a student and have no income from the previous year.

\* Scholarships are not considered as income.



NHI Card

# Immigration Procedures 2

- Procedures off Campus

- Bank – JP Bank

- \* Located in the post office next to the university.



- Procedures on Campus

- Yushima International Student Support Group

- 3F, Building 5 \*from October 1, 2024

- (Former International Student Support Unit@4F, Building 1)

# Campus Map

## M&D Tower

- 8F Student Lounge
- Japanese Language Classroom
- 3F Library
- 1F Seven Eleven
- B3F Fitness Room

## Medical Hospital

## Tokyo Metro Marunouchi Line Ochanomizu Station

## Dental Hospital

## JR Ochanomizu Station Ochanomizubashi Exit

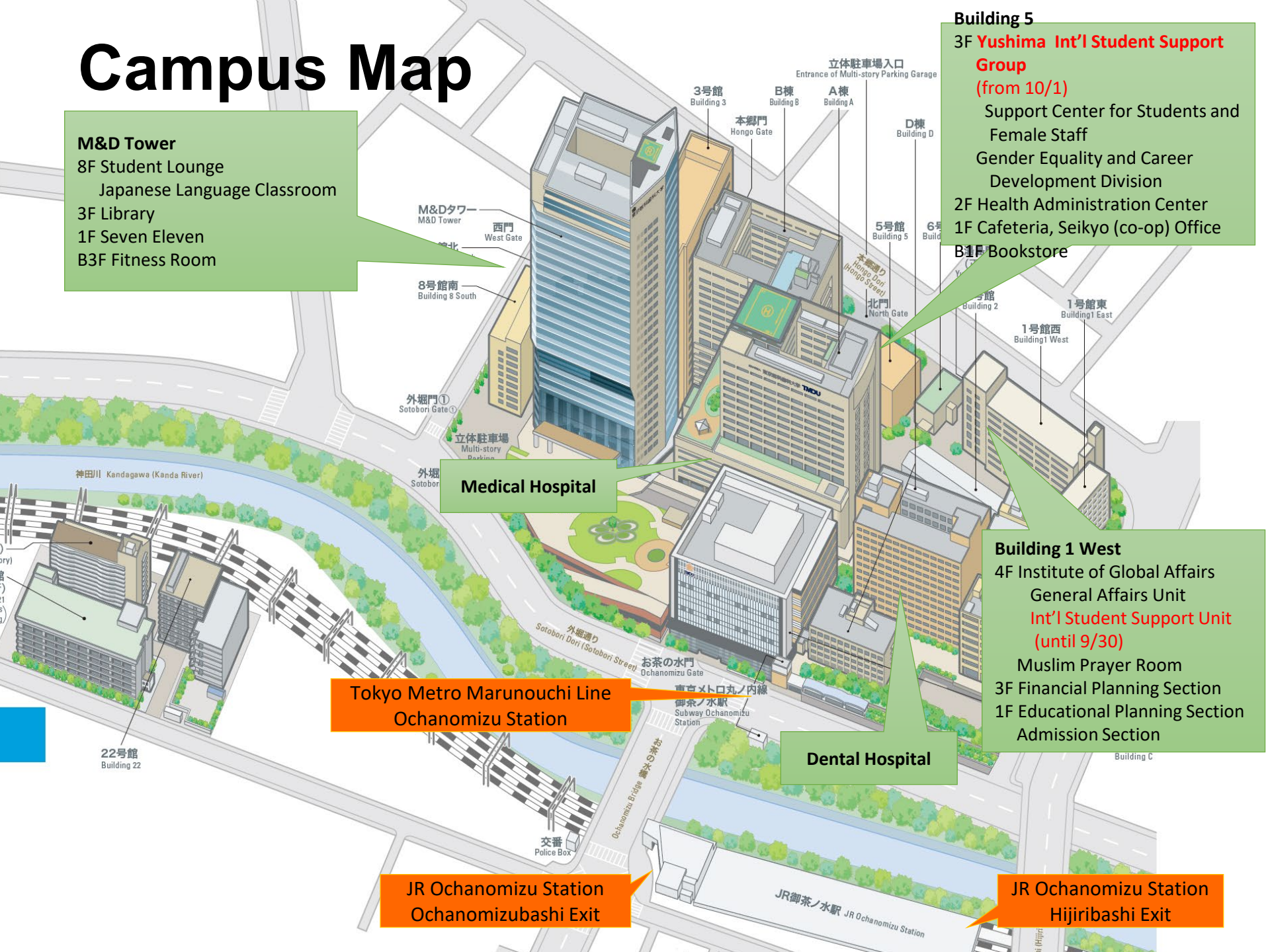
## Building 5

- 3F **Yushima Int'l Student Support Group** (from 10/1)
- Support Center for Students and Female Staff
- Gender Equality and Career Development Division
- 2F Health Administration Center
- 1F Cafeteria, Seikyo (co-op) Office
- B1F Bookstore

## Building 1 West

- 4F Institute of Global Affairs
- General Affairs Unit
- Int'l Student Support Unit** (until 9/30)
- Muslim Prayer Room
- 3F Financial Planning Section
- 1F Educational Planning Section
- Admission Section

## JR Ochanomizu Station Hijiribashi Exit



# Useful Links

- Campus Life (学生生活)

[https://www.tmd.ac.jp/english/campuslife/campus\\_life/](https://www.tmd.ac.jp/english/campuslife/campus_life/)

- Useful Information

[https://www.tmd.ac.jp/english/international/current/useful\\_information/](https://www.tmd.ac.jp/english/international/current/useful_information/)

- Japanese language courses

<https://www.tmd.ac.jp/english/international/current/language/>

# Communication with TMDU

- Visa, Dormitory, Scholarships, Tutor
  - International Student Support Unit
    - \* 4F, Building 1 West
- Academic Matters
  - Supervisor, Tutor
- Admission
  - <https://www.tmd.ac.jp/english/studentapplication/>

# Tutor

- Tutor is a senior student, usually, in the same department, who helps you adapt yourself to living in Japan.
  - The availability of tutors varies from person to person and from department to department. If you have a tutor, they will contact you soon.
  - Please do remember that they are a student who is busy studying and doing research just like you.
- So, be respectful and communicate with each other.



# Japanese language courses

- TMDU offers Japanese language courses ranging from beginner to intermediate levels.
- There are intensive Japanese language course(Kenshu) in the morning and regular Japanese language courses in the evening.
- In order to enroll in a Japanese language course, you must take the preliminary test beforehand and submit an application for the course.
- Please refer to the following link for more details.

<https://www.tmd.ac.jp/english/international/current/language/>

# Announcement

- Orientation (face-to-face)
  - Attend on Thursday October 14.
- Socializing Event
  - These events will be held after your arrival in Japan.
  - We will inform you of the date and time as soon as they are decided.