




Please refer to this start-up guide for new students. New international students may be assigned a tutor to assist in their campus life at ISCT. Feel free to ask your tutor or the staff in the section specified below if you have any questions! Thank you!

Start-up Guide for New International Students		
Category	Procedure	Section/Venue
Before arriving in Japan		
Optional	You may be unable to access wi-fi in town. It may be possible if you download this application before leaving your country.	 Japan Connected-free Wi-Fi <a href="http://www.ntt-bp.net/jcfw/en.html">http://www.ntt-bp.net/jcfw/en.html</a>
Optional	Contact your supervisor if you wish to take the Intensive Japanese Language Course (Kenshu) (日本語研修コース) * For details, please refer to the link at the bottom of the page.	Your supervisor
* Check/print out the way to get to your house (plus, public transportation and convenience stores nearby) before landing in Japan.		
On arrival in Japan		
ALL ** Mandatory **	Obtain a Residence Card (在留カード取得) It will be issued on the same day at the airport.	Immigration at Airport
Optional	Apply for permission to work part-time (資格外活動(アルバイト)許可申請)	Immigration at Airport or immigration bureau
Before coming to school		
ALL ** Mandatory **	1) Submit a notice to your local city hall that you have moved into the neighborhood. (転入届提出) * You must go to city hall within 14 days upon your arrival  2) Apply for National Health Insurance (NHI) (国民健康保険加入) * <b>Mandatory for international students in Japan</b> * You must mention that you are a student and have no income in Japan (scholarships are not counted as income) in order to qualify for the minimum fee.	Local Municipal offices (ward/city/town/village) <a href="https://www.city.ichikawa.lg.jp/res01/1221000001.html">https://www.city.ichikawa.lg.jp/res01/1221000001.html</a>     <a href="https://www.city.ichikawa.lg.jp/catpage/kurashi-kokuminkenhohoken.html">https://www.city.ichikawa.lg.jp/catpage/kurashi-kokuminkenhohoken.html</a> * Services available in foreign languages(click Laungage icon)
Optional *Recommended*	Open a bank account (郵便局での銀行口座開設) *Monthly dormitory fees are deducted from the account, so those who live in the dormitory must open an account at the JP bank counter.(Not through online) * You may need a hanko (personal stamp) to open an account. * Once your name is registered at the bank, please don't change your registered name.	JP Bank (Post Office)
After coming to school		
ALL ** Mandatory **	Obtain your Student ID card (学生証取得) *If you submitted your photo data to the Educational Planning Section by e-mail in advance, it is not necessary to take a new photo.	Educational Planning Section 1F, Bldg. #1 West <a href="mailto:grad.doctor_med.adm@tmd.ac.jp">grad.doctor_med.adm@tmd.ac.jp</a>
Optional	Obtain a certificate for a discounted student monthly commuter pass (通学定期・乗車券購入証明書) *EXCEPT Graduate International Research Student (Daigakuin-kenkyuusei大学院研究生以外) * You will need to fill out your commuter route.	
Optional	Purchase a monthly commuter pass (定期券購入) * You must go to a commuter pass sales counter at a train station. - Tokyo Metro – Ochanomizu Sta. or Shin-Ochanomizu Sta. - JR – Ochanomizu Sta. / Ichikawa Sta. - Keisei Bus (Konodai campus - Ichikawa Sta.) – North Exit, Ichikawa Sta. →For student discount, bring your ID card or the commuter certificate (see above)	At train station
Self-supporting students	Submit the payment documents for university tuition, fees etc.	Financial Planning Section 3F, Bldg. #1 West
ALL ** Mandatory **	Submit a copy of the following documents via online Forms. You will receive instructions on how to login to online Forms via email later. * Passport, Residence Card, NHI, Student ID	Yushima International Student Support Group 3F, Bldg. #5 <a href="mailto:fssu@ml.tmd.ac.jp">fssu@ml.tmd.ac.jp</a>
ALL Strongly recommended	Purchase liability insurance (任意保険の加入) * Highly recommended as this insurance provides negotiation service in Japanese on your behalf if you are involved in an accident, etc.	Seikyo, (University co-op) 1F, Bldg. #5
Optional	Purchase a mobile phone * Depending on the phone company, type of phone, and the period of stay on the residence card, you may need to have a credit card.	Off campus (Akihabara, etc.)
Optional	Apply for Japanese Language Courses (日本語プログラム受講申請) - Intensive Japanese Language Course * Supervisor's permission is required. - General Japanese Courses	Global Education Division Yushima International Exchange Support Group 4F, Bldg. #1 West <a href="mailto:gecd.adm@tmd.ac.jp">gecd.adm@tmd.ac.jp</a>
ALL ** Mandatory **	Obtain a health check at the campus Health Administration Center (mandatory) (健康診断受診)	Health Administration Center 2F, Bldg. #5
■ <Campus Map>	<a href="https://www.isct.ac.jp/en/001/about/campuses-and-offices/yushima-and-surugadai">https://www.isct.ac.jp/en/001/about/campuses-and-offices/yushima-and-surugadai</a>	
■ <Useful Information>	<a href="https://www.tmd.ac.jp/english/international/current/useful%20information/">https://www.tmd.ac.jp/english/international/current/useful information/</a>	
■ <Japanese Language Courses>	<a href="https://www.tmd.ac.jp/english/international/current/language/">https://www.tmd.ac.jp/english/international/current/language/</a>	