

Please refer to this start-up guide for new students. New international students may be assigned a tutor to assist in their campus life at TMDU. Feel free to ask your tutor or the staff in the section specified below if you have any questions! Thank you!

### Start-up Guide for New International Students

Category	Procedure	Section/Venue
<b>Before arriving in Japan</b>		
Optional	You may be unable to access wi-fi in town. It may be possible if you download this application before leaving your country.	 Japan Connected-free Wi-Fi <a href="http://www.ntt-bp.net/jcfw/en.html">http://www.ntt-bp.net/jcfw/en.html</a>
Optional	Contact your supervisor if you wish to take the Intensive Japanese Language Course (Kenshu) (日本語研修コース) * For details, please refer to the link at the bottom of the page.	Your supervisor
* Check/print out the way to get to your house (plus, public transportation and convenience stores nearby) before landing in Japan.		
<b>On arrival in Japan</b>		
ALL ** Mandatory **	Obtain a Residence Card (在留カード取得) It will be issued on the same day at the airport.	Immigration at Airport
Optional	Apply for permission to work part-time (資格外活動(アルバイト)許可申請)	Immigration at Airport or immigration bureau
<b>Before coming to school</b>		
ALL ** Mandatory **	1) Submit a notice to your local city hall that you have moved into the neighborhood. (転入届提出) * You must go to city hall within 14 days upon your arrival 2) Apply for National Health Insurance (NHI) (国民健康保険加入) * <b>Mandatory for international students in Japan</b> * You must mention that you are a student and have no income in Japan (scholarships are not counted as income) in order to qualify for the minimum fee.	 Local Municipal offices (ward/city/town/village) <a href="https://www.city.ichikawa.lg.jp">https://www.city.ichikawa.lg.jp</a>  * Services available in foreign languages
Optional *Recommended*	Open a bank account (郵便局での銀行口座開設) * You may need a hanko (personal stamp) to open an account. * Once your name is registered at the bank, please don't change your registered name.	JP Bank (Post Office)
<b>After coming to school</b>		
ALL ** Mandatory **	Obtain your Student ID card (学生証取得) *If you submitted your photo data to the Educational Planning Section by e-mail in advance, it is not necessary to take a new photo.	Educational Planning Section 1F, Bldg. #1 West <a href="mailto:grad.doctor_med.adm@tmd.ac.jp">grad.doctor_med.adm@tmd.ac.jp</a>
Optional	Obtain a certificate for a discounted student monthly commuter pass (通学定期・乗車券購入証明書) * You will need to fill out your commuter route.	
Optional	Purchase a monthly commuter pass (定期券購入) * You must go to a commuter pass sales counter at a train station. - Tokyo Metro – Ochanomizu Sta. or Shin-Ochanomizu Sta. - JR – Ochanomizu Sta. / Ichikawa Sta. - Keisei Bus (Konodai campus - Ichikawa Sta.) – North Exit, Ichikawa Sta. →For student discount, bring your ID card or the commuter certificate (see above)	At train station
Self-supporting students	Submit the payment documents for university tuition, fees etc.	Financial Planning Section 3F, Bldg. #1 West
ALL ** Mandatory **	Submit a copy of the following documents via online Forms. You will receive instructions on how to login to online Forms via email later. * Passport, Residence Card, NHI, Student ID	International Student Support Unit 4F, Bldg. #1 West <a href="mailto:fssu@ml.tmd.ac.jp">fssu@ml.tmd.ac.jp</a>
ALL Strongly recommended	Purchase liability insurance (任意保険の加入) * Highly recommended as this insurance provides negotiation service in Japanese on your behalf if you are involved in an accident, etc.	Seikyo, (University co-op) 1F, Bldg. #5
Optional	Purchase a mobile phone * Depending on the phone company, type of phone, and the period of stay on the residence card, you may need to have a credit card.	Off campus (Akihabara, etc.)
Optional	Apply for Japanese Language Courses (日本語プログラム受講申請) - Intensive Japanese Language Course * Supervisor's permission is required. - General Japanese Courses	International Student Support Unit 4F, Bldg. #1 West <a href="mailto:fssu@ml.tmd.ac.jp">fssu@ml.tmd.ac.jp</a>
ALL ** Mandatory **	Obtain a health check at the campus Health Administration Center (mandatory) (健康診断受診)	Health Administration Center 2F, Bldg. #5
■ <Campus Map>	<a href="https://www.tmd.ac.jp/english/outline/map/">https://www.tmd.ac.jp/english/outline/map/</a>	
■ <Useful Information>	<a href="https://www.tmd.ac.jp/english/international/current/useful_information/">https://www.tmd.ac.jp/english/international/current/useful_information/</a>	
■ <Japanese Language Courses>	<a href="https://www.tmd.ac.jp/english/international/current/language/">https://www.tmd.ac.jp/english/international/current/language/</a>	