

Please refer to this start-up guide for new students. New international students will be assigned a tutor to assist in their campus life at TMDU. Feel free to ask your tutor or the staff in the section specified below if you have any questions! Thank you!

Start-up Guide for new international students

Category	Procedure	Section/Venue
Before arriving in Japan		
Optional	You may be unable to access wi-fi in town. It may be possible if you download this application before leaving your country.	 Japan Connected-free Wi-Fi http://www.ntt-bp.net/jcfw/en.html
Optional	Contact your supervisor if you wish to take the Intensive Japanese Language Course (Kenshu) (日本語研修コース) * For details, please refer to the link at the bottom of the page.	Your supervisor
Applicable Students	Take a PCR test within 3 days of entering Japan.	
* Check/print out the way to get to your house (plus, public transportation and convenience stores nearby) before landing in Japan. * You must NOT use public transportation (trains, buses, taxis, etc.) from the airport.		
On arrival in Japan		
ALL ** Mandatory **	Obtain a Residence Card (在留カード取得) *It may take 1 to 2 hours.	Immigration at Airport
Optional	Apply for permission to work part-time (資格外活動(アルバイト)許可申請)	Immigration at Airport or immigration bureau
Before coming to school (DURING quarantine if applicable)		
Applicable Students	Carefully monitor your health condition for 14 days.	*Refer to the attached document.
ALL ** Mandatory **	Take online orientation sessions. http://bit.ly/TMDUOrientation	Foreign Student Support Unit fssu@ml.tmd.ac.jp
Before coming to school (AFTER quarantine if applicable)		
ALL ** Mandatory **	1) Submit a notice to your local city hall that you have moved into the neighborhood. (転入届提出) * You must go to city hall within 14 days upon your arrival (If you are required to quarantine for 14 days, go to the city hall soon after the quarantine period ends.) 2) Apply for National Health Insurance (NHI) (国民健康保険加入) * Mandatory for international students in Japan * You must mention that you are a student and have no income in Japan (scholarships are not counted as income) in order to qualify for the minimum fee.	 Local Municipal offices (ward/city/town/village) * Services available in foreign languages https://www.city.ichikawa.lg.jp/pla04/1111000183.html
Optional *Recommended*	Open a bank account(郵便局での銀行口座開設) * You may need a hanko (personal stamp) to open an account. * Once your name is registered at the bank, please don't change your registered name.	JP Bank (Post Office)
After coming to school		
ALL ** Mandatory **	Obtain a photo for your Student ID card (学生証取得) *If you submitted your photo data to the Educational Planning Section by e-mail in advance, it is not necessary to take a new photo.	Educational Planning Section 1F, Bldg. #1 West grad.doctor_med.adm@tmd.ac.jp
Optional	Apply for a Student ID card Obtain a certificate for a discounted student monthly commuter pass (通学定期・乗車券購入証明書) * You will need to fill out your commuter route.	
Optional	Purchase a monthly commuter pass (定期券購入) * You must go to a commuter pass sales counter at a train station. - Tokyo Metro – Ochanomizu Sta. or Shin-Ochanomizu Sta. - JR – Ochanomizu Sta. / Ichikawa Sta. - Keisei Bus (Konodai campus - Ichikawa Sta.) – North Exit, Ichikawa Sta. →For student discount, bring your ID card or the commuter certificate (see above)	At train station
Self-supporting students	Submit the payment documents for university tuition, fees etc.	Financial Planning Section 3F, Bldg. #1 West
ALL ** Mandatory **	Submit a copy of the following documents to Foreign Student Support Unit * Passport, Residence Card, NHI, (Japanese government scholars only) airplane boarding pass	Foreign Student Support Unit 4F, Bldg. #1 West fssu@ml.tmd.ac.jp
ALL Strongly recommended	Purchase liability insurance (任意保険の加入) * Highly recommended as this insurance provides negotiation service in Japanese on your behalf if you are involved in an accident, etc.	Seikyo, (University co-op) 1F, Bldg. #5
Optional	Apply for a credit card at Seikyo (University's Co-op Store) * When filling out the application form, you must: - Write your name EXACTLY as it is on your bank book - Provide your own phone number; NOT the university's or someone else's number	Seikyo, (University co-op) 1F, Bldg. #5
Optional	Purchase a mobile phone * Depending on the phone company, type of phone, and the period of stay on the residence card, you may need to have a credit card.	Off campus (Akihabara, etc.)
Optional	Apply for Intensive Japanese Language Course (日本語研修コース受講申請) * Supervisor's permission is required, please have them sign the application.	Int'l Exchange Section 4F, Bldg. #1 West kokusai.adm@tmd.ac.jp
Cancelled PhD/ Master's students	Attend the Opening Ceremony (入学式) * Only for PhD and Master's students; not for International Research Students * Formal ceremony, formal clothing required	Akio Suzuki Hall 2F, M&D Tower
ALL ** Mandatory **	Obtain a health check at the campus Health Administration Center (mandatory) (健康診断受診)	Health Administration Center 2F, Bldg. #5

■ <Campus Map> <http://www.tmd.ac.jp/english/outline/index/>

■ <Useful Information> http://www.tmd.ac.jp/english/international/current/useful_information/index.html

■ <Japanese Language Courses> http://www.tmd.ac.jp/english/international/current/language/54_5e81ba392c189/index.html