

Tokyo International Exchange Center (TIEC) Housing Information for International Students of Science Tokyo (Version 2024.10~)

○ Notifications

- One application for one person.
- It is NOT ALLOWED to apply within mate's name or applying for plural rooms.

○ Qualifications

International students who have the visa status of "College Student" and are in Graduate School (excluding research students and new students), are not attending beyond the period of study (in this case, military service is excluded). Also students who are able to commute to University from TIEC

*In each case, only students who are expected to meet the criteria and have evidence documents from expected university can apply for TIEC. *It is not possible to apply to move in students who are in the period of a leave of absence and who are going to have a leave of absence.

○ Available Rooms

Type of room	Single room in Hall A	Single room in Hall B	Couple room in Hall C	Family room in Hall D
International Student	Applicant only	Applicant only	Applicant, his/her spouse and a child aged 6 or under at the time of move-in.	Applicant, his/her spouse and children

*Other relatives are prohibited to move in.

○ Required Documents to apply

1. Application form for TIEC (Form 1-1(1))
2. The proposal for implementation / participation of exchange activities at Tokyo International Exchange Center (Form 3)
4. Application for Tokyo International Exchange Center (Form 14-1)

5. Photocopy of **Student ID card** (which guarantees your studying period)
6. Photocopy of **passport** (photo, landing permit pages, applicant and his/her family)
7. Photocopy of **Resident Card** (both sides, applicant and his/her family)
8. Official document certifying the family relationship with applicant (Inmate only)
9. Pledge for ISCT

*You can download the Excel version forms from the link below.

<https://www.jasso.go.jp/ryugaku/kyoten/tiec/residence/bosyu/ryugakusei.html#tennpusyorui>

○ Deadline and Result

Deadline	Result	Your desired move-in date
2024.Feb.01	2024.Feb.15	2024.Mar.01 ~ 2024.Mar.31
2024.Feb.15	2024.Mar.01	2024.Apr.01 ~ 2024.Apr.30
2024.Mar.01	2024.Mar.15	
2024.Mar.15	2024.Apr.01	2024.May.01 ~ 2024.May.31
2024.Apr.01	2024.Apr.15	
2024.Apr.15	2024.Apr.30	2024.June.01 ~ 2024.June.30
2024.Apr.30	2024.May.15	
2024.May.15	2024.May.31	2024.July.01 ~ 2024.July.31
2024.May.31	2024.June.14	
2024.June.14	2024.July.01	2024.Aug.01 ~ 2024.Aug.31
2024.July.01	2024.July.16	
2024.July.16	2024.Aug.01	2024.Sept.01 ~ 2024.Sept.30
2024.Aug.01	2024.Aug.15	
2024.Aug.15	2024.Sep.02	2024.Oct.01 ~ 2024.Oct.31
2024.Sep.02	2024.Sep.17	
2024.Sep.17	2024.Oct.01	2024.Nov.01 ~ 2024.Nov.30
2024.Oct.01	2024.Oct.15	
2024.Oct.15	2024.Nov.01	2024.Dec.01 ~ 2024.Dec.28
2024.Nov.01	2024.Nov.15	
2024.Nov.15	2024. Dec.02	2025.Jan.04 ~ 2025.Jan.31
2024. Dec.02	2024. Dec.16	
2024.Dec.16	2025.Jan.06	2025.Feb.01 ~ 2025.Feb.28

2025.Jan.06	2025.Jan.15	
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*When rooms are fully booked, the application period may be closed.

○ **Application process and Announcement:**

Residents who nominated by ISCT will be decided through the paper screening by TIEC on the following criteria by JASSO,

1. Those who can proactively join some international exchange events held by TIEC.
2. Those who came to Japan within 1 year will be prioritized.
3. Candidates' nationality might be considered in order to welcome as various nationalities as possible.
4. Candidates' university might be considered to welcome as various universities as possible.
5. Expected long-term applicants will be prioritized.
6. The number of Japanese resident assistants (RA) at the university might be considered

○ **Conditions of Occupancy**

1. Period of Occupancy

The period is within the term of study, or less than 3 years. Also, if the candidate had lived in TIEC before, previous years will be included in 3 years. For Couple room and Family room in Hall C and D, the inmates' previous moving in years is also included. (the longer duration will be adopted)

2. Permission for moving in and extending the term

Permission for moving in and extending the term limit will be maximum 1 year, renewing per 1 year.

*Students whose period of residence is end of March, August, September, students are required to leave TIEC by 25th of each month.

*To extend the term, the record of joining events and living attitude in TIEC will be considered.

○ **Cost**

- **Room rent**

Type of room	Single room in Hall A	Single room in Hall B	Couple room in Hall C	Family room in Hall D
International Student	35,000yen/Month	52,000yen/Month	74,500yen/Month	86,500yen/Month

*These fees might change with a previous notice.

- Cost for **ENTERING**- The same amount of rent fee as one month's rent (at the time of moving-in, not refundable)

*If it is not paid for more than 2 month from moving-in, you will be required to quit the place.

- Cost of **UTILITIES**- actual expenditures will be directly charged to the residents. It will be charged from the first day of permission to move in even though you do not move in from that day.

*If it is not paid for more than 3 month from moving-in, you will be required to leave the place.

- In case you quit to move in after permitted, you must submit the designated documents from ISCT and you will be charged the room rent fee for 1 month after submitting the decline notification form.

○ **Time of moving in for inmates(For Couple room and Family room in Hall C and D)**

Residents must move in with their inmates at the same time but if there are some inevitable reasons, inmates might be allowed to move in later (about less than 1 month) only if they propose beforehand. (In this case the term won't be changed from the residence permission.)

*In case of the inmate couldn't move in by the date they proposed, both applicant and inmate would lose their qualification for moving in.

○ **Others**

- False applications are subject to eviction.
- There is a parking lot in TIEC but TIEC cannot guarantee you can use it even though you already have own car. The parking fee is 8,000yen/Month.

- Getting an admission at nurseries in Koto-ku is competitive. You cannot apply it if there is no vacancy.
- If eligibility for occupancy is lost, leading to eviction, departure must occur within one week.
- Please be aware that, due to the location, noise may occur during events in the nearby area. Kindly consider this before applying.

○ **Contact**

***Please submit the documents to ISS-YUSHIMA Office**

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