

Tokyo Medical and Dental University
7th TMDU International Summer Program (ISP2015)
Application Guidelines

— Financially-Supported Participants —

Tokyo Medical and Dental University (TMDU) has organized the 7th International Summer Program (ISP2015) in order to bring together students and young scientists from Asia to introduce its graduate school and research through various activities; campus tour, laboratory visit, discussion session, poster session. Those who are interested in joining a TMDU PhD program in the near future are especially encouraged to apply for ISP2015.

The applicants can choose to join one of two groups when applying for ISP2015: (1) Special Selection Group, and (2) General Participant Group. The Special Selection Group (1) is for applicants who take an entrance examination called “TMDU Graduate School ISP International Student PhD Program, Special Selection,” for entrance into the PhD program at TMDU Graduate School. The General Participant Group (2) is for applicants do not take the entrance examination.

The Special Selection Group is designed for participants who have advanced levels of knowledge and practical skills, and who have a strong desire to advance their research as students in life science, bioengineering, medical and dental science programs at TMDU. If you apply for ISP2015 under the Special Selection Group, you will have a chance to take the “TMDU Graduate School ISP International Student PhD Program, Special Selection,” an entrance examination for the PhD program at TMDU Graduate School. Some participants of Special Selection Group will be offered the opportunity to enroll in a TMDU PhD program. Furthermore, Tokyo Medical and Dental University offers multiple benefits for a limited number of these successful Special Selection applicants (up to 3 applicants), including the waiving of Graduate School application, enrollment and tuition fees, and eligibility for a special scholarship to support their studies in Japan.

The General Participant Group is good for those who are interested in entering a TMDU PhD program near future but will not be taking the “TMDU Graduate School ISP International Student PhD Program, Special Selection,” an entrance examination for the PhD program at TMDU Graduate School during ISP2015. Thus, the General Participant Group will be your choice, if you want to learn about TMDU Graduate School and its research first, before applying for the graduate school in near future.

It is very important to decide which group you would like to apply under before applying for ISP2015. If you wish to apply under the Special Selection Group, please kindly refer to the “TMDU Graduate School ISP International Student PhD Program, Special Selection 2016 Application Guidelines^{*1}” for details and instructions regarding the additional documents you will need to submit for the purpose of being eligible to take the TMDU entrance examination.

The international students / young scientists of both groups (Special Selection Group and General Participant Group) who are selected by the ISP committee through the screening will be provided financial support by TMDU, so please refer to the followings for the details.

[PROGRAM] Tentative

	8/28 (Fri)	8/29 (Sat)	8/30 (Sun)	8/31 (Mon)	9/1 (Tue)	9/2 (Wed)	9/3 (Thu)
AM	“TMDU Graduate School ISP International Student PhD Program, Special Selection” (Special Selection Group Only)	Mini-Cultural Program (General Participant Group Only)	Student Symposium Day 1 (Oral presentation, Poster Session, Lectures, Workshops, etc.)	Student Symposium Day 2 (Oral presentation, Poster Session, Lectures, Workshops, etc.)	Orientation/ Campus Tour	Lab visit 1	Lab visit 3
PM			Introduction to Faculty	Lab visit 2	Lab visit 4	Company Visit	

※ The “TMDU Graduate School ISP International Student PhD Program, Special Selection” (entrance exam for TMDU graduate school) for the ISP Special Selection Group will be held on August 28 (Friday). For details, please refer to the “TMDU Graduate School ISP International Student PhD Program, Special Selection 2016 Application Guidelines*¹”.

1. FIELDS OF STUDY AND NUMBER OF GRANTEES

- (1) Students and young scientists who are interested in entering a PhD program at the TMDU Graduate School and are interested in research at TMDU
- (2) Number of expected grantees for ISP2015: 30 (approximately)

2. QUALIFICATIONS

(1) Nationality:

To qualify, as a general rule, an applicant must be a national of an Asian country and must not be a resident of Japan at the time of application. The applicant’s current affiliation should be within Asia.

(2) Age:

[Special Selection Group]

Applicants must be under 30 years of age at the time of admission.

(i.e., date of birth must be after April 1, 1986 or after October 1, 1986, depending on term of admission)

- ※ If you want to apply under the Special Selection Group, please kindly read carefully Part (3), listed below, and the “TMDU Graduate School ISP International Student PhD Program, Special Selection 2016 Application Guidelines*¹.” Only those who meet these qualifications are eligible to apply under the Special Selection Group.

[General Participant Group]

Applicants must be under 35 years of age as of April 1, 2015

(i.e., date of birth must be after April 1, 1980)

(3) Educational Background:

[Special Selection Group]

Please refer to the qualifications required for applicants to each track at the Graduate School:

Medical and Dental Sciences Track

- (a) Completion of 18 years of formal school education by March 31, 2016 (completion of a course of study in medicine, dentistry, pharmacy or veterinary science). However, those who wish to be admitted in October 2016 must complete their 18-year term by September 30, 2016.

Life Science and Technology Track

- (a) A person who expects to obtain a master's degree by March 31, 2016. (However, for those who wish to matriculate in October 2016, the relevant time for having or expecting to have such a degree in hand is September 30, 2016.)

- ※ The required 18 years of education is measured based on the prescribed years of each country's educational system. Prescribed years of the school of each level should be checked based on the authorized information provided by the school itself or the Ministry of Education, or the government in the country where the applicants received their education. Please also note that pre-education experience, such as kindergarten school or preschool, is not regarded as academic experience and is thus not counted toward the required educational period for this application.
- ※ Work experience at a hospital is not regarded as academic experience. Similarly, any duplicated years of study are not counted in calculating the required number of years (18) of academic experience.

[General Participant Group]

The applicants must be enrolled or have graduated from university (Bachelor level).

(4) Health: Applicants must be mentally and physically healthy.

(5) Communication Ability: Applicants must have sufficient general knowledge of the subject matter and adequate communication skills in English so as to be able to participate in an international academic conference on scientific research.

3. BENEFITS

(1) Travel Expenses:

Transportation to and from Japan: Applicants accepted by the ISP committee (invitees) will be supplied with a tourist class, round-trip air ticket from the international airport nearest to his/her home address to an international airport in the Tokyo area.

- ※ Any aviation, accident or other insurance relating to travel to and from Japan or the period of stay within Japan shall be borne by the grantee.

(2) Accommodations:

Each invitee will be provided a single room at a hotel close to the university for eight nights (August 27 to September 3, 2015)

※ Meals are not included and no other allowances will be provided for ISP2015 by TMDU.

(3) Benefits for the Special Selection Group:

There are several special benefits for students who pass the “TMDU Graduate School ISP International Student PhD Program, Special Selection” entrance examination, which will be held on August 28, 2015. First, the normal application fee for the Graduate School will not be collected, and enrollment and tuition fees will be waived. Second, students who pass the “TMDU Graduate School ISP International Student PhD Program, Special Selection” entrance examination will be eligible for a special scholarship. For details, please kindly refer to Section 3 and 4 in the “TMDU Graduate School ISP International Student PhD Program, Special Selection 2016 Application Guidelines*¹”.

4. SELECTION AND ACCEPTANCE

(1) Tokyo Medical and Dental University will select financially-supported participants from the pool of applicants by screening the submitted application documents.

(2) Acceptance of attendance at ISP2015 will be announced to invitees by mid-May, 2015.

5. APPLICATION DEADLINE

All application documents must be submitted to the TMDU International Exchange Section by email (isp.adm@cmn.tmd.ac.jp) and by postal mail.

A complete set of application documents sent by postal mail must be received by **February 27, 2015**.

※ Please note that applications arriving after the deadline will not be accepted. In addition, no documents, once submitted, will be returned to applicants for any reason.

※ All the application documents need to be sent by email first and after you have received a confirmation message from the TMDU International Exchange Section, please send all the original documents by postal mail.

※ Please name the electronic files according to the Section 6. APPLICATION DOCUMENTS below.

6. APPLICATION DOCUMENTS

[Special Selection Group]

※ BEFORE applying, please find and contact the professor whom you would like to be your academic supervisor at TMDU, discuss your research and education plan with him/her, and secure his/her acceptance to be your academic supervisor at TMDU. You can check the details of research themes at TMDU online. Please check the following web page for more information: <http://reins.tmd.ac.jp/search?m=home&l=en>

(1) ISP Application form (available online)

(2) Personal History form (available online)

※ Your prospective supervisor's signature and his/her affixed personal seal are required. After filling out all of the items on the form, including your signature, please convert the form into a PDF and send it via email to your prospective supervisor. Also be sure to ask your prospective supervisor to attach his/her signature in the appropriate place and affix his/her personal seal on the form, and to return the completed, signed PDF application form back to you via email. Please sign (handwritten) your name again on the form next to your previous signature before sending it by postal mail.

(3) Passport copy:

Each applicant must submit a photocopy of his or her current passport, clearly showing the applicant's photograph and the expiration date of the passport.

(4) Additional necessary documents:

For students:

- (a) A letter of recommendation from a supervisor at your current university who knows the applicant personally.
- (b) A description of a research project that the student wants to do as part of a TMDU PhD program after you have been admitted, written on A4-size paper.
- (c) A poster or oral presentation title and a 250-word abstract written on A4-size paper. (The theme of the presentation can be on the research you have done, introduction of your country, etc.)

For young scientists:

- (a) A description of a research project the applicant is currently working on and the future plan of research you want to carry out as part of a TMDU PhD program after you have been admitted. . Both should be written on A4-size paper.
- (b) A poster or oral presentation title and a 250-word abstract written on A4-size paper. (The theme of the presentation can be on the research you have done, introduction of your country, etc.)

(5) Certificate of (expected) graduation <original copy>

Undergraduate course and Master's course, if graduated (or will soon graduate)

(6) University transcripts (undergraduate) <original copy>

(MSc graduates: Submit both undergraduate and graduate transcripts.)

(7) Performance report:

Please provide an overview of your master's thesis and a list of publications on A4-size paper. (For those who have research experience in universities or research institutes, please summarize your research.) There is no prescribed form to use.

(8) Statement of Affairs:

Please describe your field of interest, plan for work, and your future goals on A4-size paper. There is no prescribed form to use for this part of your application package.

(9) Copy of the acceptance email from your prospective supervisor at TMDU

A copy of an email from your prospective supervisor showing that he or she has consented to be your supervisor upon enrollment at TMDU

※ All applicants in the Special Selection Group will be screened by reference to their submitted Personal History to determine if they are qualified to take the “TMDU Graduate School ISP International Student PhD Program, Special Selection” entrance examination. Afterwards, the ISP committee will decide the final list of invitees. The invitees of Special Selection Group must submit the admission-related documents by following the “TMDU Graduate School ISP International Student PhD Program, Special Selection 2016 Application Guidelines*¹”.

[General Participant Group]

(1) ISP Application form (available online)

(2) Personal History form (available online)

(3) Passport copy:

Each applicant must submit a photocopy of his or her current passport, clearly showing the applicant's photograph and the expiration date of the passport.

(4) Additional necessary documents:

For students:

- (a) A letter of recommendation from a supervisor at your current university who knows the applicant personally.
- (b) A description of a research project that the student wants to carry out as part of a TMDU PhD course, written on A4-size paper.
- (c) A poster or oral presentation title and a 250-word abstract written on A4-size paper. (The theme of the presentation can be on the research you have done, introduction of your country, etc.)

For young scientists:

- (a) A description of a research project the applicant is currently working on and the future plan of research you want to perform as part of a TMDU PhD course if you can enter the TMDU Graduate School. Both should be written on A4-size paper.
- (b) A poster or oral presentation title and a 250-word abstract written on A4-size paper. (The theme of the presentation can be on the research you have done, introduction of your country, etc.)

(5) Certificate of (expected) graduation <original copy>

Undergraduate course and Master's course, if graduated (or will soon graduate)

(6) University transcripts (undergraduate) <original copy>

(MSc graduates: Submit both undergraduate and graduate transcripts.)

7. NOTES

- ※ Detailed information on ISP2015 will be sent to the selected applicants after the participant selection is completed.
- ※ Privacy Notice: The personal information you provide to us will be used only for the management of the International Summer Program and for sending you material from Tokyo Medical and Dental University that may be of interest to you.

8. CORRESPONDENCE

To apply:

Applicants should use the ISP2015 application documents, which are available at the TMDU International Exchange Center website:

<http://www.tmd.ac.jp/TMDU-e/isc/>

<http://www.tmd.ac.jp/english/international/isp/isp2015/index.html>

(Deadline for application: February 27, 2015)

For more information:

Tokyo Medical and Dental University

International Exchange Section

Web site: <http://www.tmd.ac.jp/english/international/isp/isp2015/index.html>

Email: isp.adm@cmn.tmd.ac.jp

Tel: +81-3-5803-4965 / Fax: +81-3-5803-0366

TMDU mailing address:

Building 1 West, 4th Floor, Tokyo Medical and Dental University

International Exchange Section

1-5-45, Yushima, Bunkyo-ku, Tokyo 113-8510, Japan

Attn: 7thInternational Summer Program (ISP2015)

*1: "TMDU Graduate School ISP International Student PhD Program, Special Selection 2016 Application Guidelines," which include information about the entrance exam, will be posted on the website in mid-April, 2015:

<http://www.tmd.ac.jp/english/international/isp/isp2015/index.html>.