

**Tokyo Medical and Dental University, Graduate School of Medical and Dental Sciences,
Doctoral Program, Medical and Dental Sciences Track,
2021 Application Guidelines for MEXT (Japanese government) Scholars**

1. Number of students to be admitted : A few students
2. Field of recruitment : Courses offered in the field of medical and dental research by the Graduate School.
(For details, see: "Research Information Database" [<https://reins.tmd.ac.jp/theme?m=home&l=en>].)
3. Enrollment Period : April 2021
4. Application Period : **November 24 to 30, 2020**

Please mail an application by registered express mail so that it arrives before the application deadline.

Address : Graduate School Admission Team, Admission Section, Institute of Education,
Tokyo Medical and Dental University 1-5-45 Yushima, Bunkyo-ku, Tokyo 113-8510, Japan

5. Application Procedure

- (1) Applicants: Please contact the prospective supervisor at TMDU and discuss your research and education plan with him or her before applying for this program.
- (2) Exam admission slips are sent by postal mail after **January 22, 2021**.
- (3) Application Documents: Please submit all of the following documents in one package to the Admission Section of the School Affairs Division.
 - ① Application form: TMDU form (Form 1)
Affix, to the designated locations, photos of your upper body with nothing covering your head that are 4 cm high × 3 cm wide and have been taken within three months of the application.
Note : 1. Have the form signed and sealed by your prospective supervisor.
2. Write your name on the back of the photos.
3. Use three identical photos for the application.
 - ② Exam admission slip and photo card: TMDU form (Form 2)
Affix, to the designated locations, photos of your upper body with nothing covering your head that are 4 cm high × 3 cm wide and have been taken within three months of the application.
Notes : 1. Write your name on the back of the photos.
2. Use three identical photos for the application.
 - ③ Official academic transcript and Certificate of (expected) graduation from university
Japanese or English transcript issued by alma mater
 - ④ Official academic transcript and Course completion (or expected completion) certificates of graduate school Master's or Doctoral program
Japanese or English transcript issued by alma mater
(Only applicants who have completed (or expect to complete) graduate school)
 - ⑤ **Application fee will be waived.**
 - ⑥ Documentary proof of surname change
Only if submitted ID documents differ from current surname.
Copies of both sides of driver's license, residence records, family register, passport, or other form of ID.
 - ⑦ International application form for graduate school admission : TMDU form (Form 10)
 - ⑧ Color copies of both sides of either residence card or entry visa
Note: Please note the residence duration (expiration date) in the case of residence cards.
 - ⑨ A photocopy of your passport
 - ⑩ Self-addressed envelope for exam admission slip
Affix a ¥544 (registered express postage) stamp to an envelope (120 × 235 mm) and write the recipient's name, address and postal code.
 - ⑪ Other documents TMDU deems necessary
Documentation other than the preceding may be requested

IMPORTANT NOTICES IN SUBMISSION OF THE DOCUMENTS

- TMDU form can be downloaded from our website.
<http://www.tmd.ac.jp/english/admissions/application/graduate/index.html>

- Application documents once submitted, will not be returned for any reason.
- All documents should be typed in Japanese or English on paper of the same size (A4 size, preferably), and be printed both side of paper.
- An English translation is needed if an official certificate is in another language.

6. Selection Methods

Interview and application documents will be factors to select candidates for enrollment.

7. Exam Date and Location

1.Date : **February 1, 2021 2:00 p.m.**

2.Location : Tokyo Medical and Dental University 1-5-45 Yushima, Bunkyo-ku, Tokyo

Note : There are no parking spaces for examinees. Please use train, buses or other forms of public transportation.

8. Announcement of Successful Applicants

March 5, 2021 1:00 p.m.

- Successful examinee numbers will be posted on the TMDU website (<http://www.tmd.ac.jp/english/>). In addition, notices will be sent to successful applicants along with documents related to enrollment procedures.
- We cannot respond to telephone inquiries regarding application screening or its results.

9. Admission Procedure

(1) Period : **March 11 to March 16, 2021 (Monday)**

(2) Office hours : Weekdays 9 a.m. to 12 noon and 1 to 5 p.m.

(3) Place : Admissions Section, Institute of Education (Building 1 West, 1st Floor), Tokyo Medical and Dental University

(4) **Enrollment and tuition fees will all be waived.**

10. Points to Note regarding Entrance Exams

Be certain to bring your exam admission slip on exam day. Further, please keep it in a safe place, because you will need it for enrollment procedures after successful applicants have been announced.

If you have lost your admission slip, have one reissued by the Admission Section on the first floor of Bldg. 1 West before the exam.

○ Transportation

- Please check in advance what types of transportation are available to get to the exam venue and how long it will take to get there.
- Please take note of the effects of bad weather on transportation facilities and take care not to arrive late.

○ Directions to the exam venue

- Please pay attention to posted notices that show the way to the exam venue on exam day so that you do not go to the wrong place.
- You may only check the exam building before the exam; you may not enter the rooms where exams will be held.

○ Entering and leaving the rooms where exams are held

- Examinees should enter the designated exam room and take their seats 15 minutes before the exam starts.
- Examinees who are carrying cell phones, portable audio players, or other devices should make certain to switch off alarm settings, turn off the power, and place the items in their bag (and not on their person).
- Please follow the instructions of TMDU officials if you arrive late on exam day due to circumstances beyond their control.
- Please have your admission slip with you when you enter the room.
- Please check around the desk to ensure that you do not leave anything behind when you leave the room.

○ Precautions during exams

- All access to areas other than the exam room and designated locations is prohibited.

○ Other points to note

- Please be aware that anyone who fails to take oral exams will fail the entrance exam.
- Parents and others who accompany examinees on the day of the exam will not be able to enter the TMDU campus.
Please be aware that there may be people offering to check the announcement of successful applicants for you and passing out leaflets in the vicinity, but these persons have no affiliation whatsoever with TMDU.
- Ask a TMDU representative (employee wearing an armband displaying the university's name) if you are unclear about anything else.

11. Others

- If you need special consideration (for example, due to a physical disability), please let us know at the time you make your application.
- If any difference is found between facts and matters as described in your application documents, your enrollment may be canceled.
- Handling of personal information.
 - ① Personal information is collected in the application process and selection process, and may be used to carry out health guidance or education after admission. It will not be used for any other the purposes.
 - ② Regarding personal information collected in the process of selecting entrants, the “National University Corporation Tokyo Medical and Dental University Personal Information Management Rules” will be followed and TMDU will not disclose any such information to third parties without consent of the applicant.
- If the name shown on a certificate in your application package differs from that shown on your application form, be sure to attach proof of your change of name.
- Please address inquiries about the entrance examination to the Graduate School Admission Team, Admission Section.

Note: Applicants must make inquiries in person.
- Application guidelines are available at TMDU’s Admission Section.
- Incomplete application documents will not be accepted, so please take sufficient care when applying. Moreover, alterations to application documents that have been accepted are not permitted.
- Documents submitted at the time of the application, will not be returned for any reason whatsoever. Before you submit your application, make copies of the originals and store them.

※ For inquiries on course curriculums, please contact the office (E-mail: grad01@ml.tmd.ac.jp)
Educational Planning Section, Institute of Education, TMDU (1F, First Building West).

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URL: <http://www.tmd.ac.jp/english/admissions/application/graduate/index.html>



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