

Required Documents

For applications with an <accepted> Dissertation or a <published> Dissertation

- ① Application for Degree Dissertation Examination 1
- ② Curriculum Vitae 1 + **word file**
- ③ Dissertation Index (Two-sided copy) 1 + **word file**
 - Write the title in English and Japanese.
- ④ Dissertation (Offprints)
 - i) For applications with a published dissertation : 1 offprints + **PDF file**
 - You can submit copies of published dissertation instead of offprints.
 - ii) For applications with an accepted dissertation : ①Letter of acceptance , ②1 copy of accepted dissertation + **word file or PDF file**, ③Letter of Commitment (Attachment 11)
 - Final dissertation (PDF file) will be required after it was published.
- ※ i) ~ ii) In case of equal contribution or co-first authors, submit “Multiple Lead Authors Explanatory Form”.
- ※ i) ~ ii) A Supplementary Figure related to the dissertation should also be submitted.
- ⑤ Dissertation Summary (Japanese, 4000 characters) 1 + **word file**
 - Foreign students can write the summary in English. English summary should be 1000~1300 words, and also needs to be translated into Japanese (about 600 characters.)
- ⑥ Offprints of other articles (if you want to submit) 1 + **PDF file**
- ⑦ Author Consent (in case of joint work) 1
 - All co-author's signature and seal is required.
- ⑧ Certificate (in case of joint work) 1
- ⑨ Research Theme Keywords 1 + **word file**
- ⑩ Confirmation (Single-sided copy) 1
 - If you received the approval from the ethic committees other than TMDU's, please attach the copy of the approval certificate .
- ⑪ Candidate Review Committee Sheet 1
- ⑫ Confirmation Form for Doctor's Degree Recorded Items 1 + **word file**
- ⑬ Graduate Destination Survey Answer on Microsoft365 Forms

For applications with a <received> Dissertation

- ①Letter of Commitment (Form3) 1
- ②Letter of receipt 1
- ③Request for Extended Enrollment Period or Withdrawal 1

→After your dissertation was accepted by the journal, please submit the above documents ① to ⑬.

※ Dates : fill in the document filing date. ※

Precautions

○ Research misconduct

Doctoral theses are to be written in accordance with the Tokyo Medical and Dental University Code of Good Research Conduct. They shall not contain any fabrication or falsification of data or findings, plagiarism in research-related matters, or other forms of research misconduct, and are to be written without outside assistance.

Fabrication: The invention of non-existent data and/or research findings.

Falsification: The modification of research materials, equipment and/or processes; the processing of research findings, etc. such that they are no longer authentic.

Plagiarism: The appropriation of the ideas, analyses and/or analytical methods, data, findings, research papers and/or terminology of another researcher without their consent or without proper accreditation.

○ Required Documents of Confirmation^⑩

When research for a doctoral thesis includes any of the following types of research and it is not possible to confirm that such research has been conducted with the prior approval of the relevant committee, etc., or the research is in conflict with the TMDU Code of Good Research Conduct, the submitted thesis may not be recognized as a doctoral Dissertation.

In addition, in principle, with regards to the research used in the doctoral dissertation, the name of the applicant must be listed as a person conducting the research in the application documents to the relevant committee, etc. (*Required for research conducted by the applicant himself/herself directly). Any serious violation of TMDU's Code of Good Research Conduct will be subject to punishment.

[Types of research in question]

- (1) Genetic recombination experiments
- (2) Animal experiments
- (3) Experiments using pathogenic microorganisms, etc.
- (4) Experiments using specific pathogens, etc.
- (5) Research using human embryonic stem cells
- (6) Research using human induced pluripotent stem cells
- (7) Human genome / gene analysis research
- (8) Research involving human subjects (or human-derived specimens and/or data, including clinical data, etc.)
- (9) Plans involving the provision of regenerative medicine (Types 1-3)

<Notes>

- Consult the samples when you fill in the application documents.
- Use a black ink ballpoint pen or word processor. Do not use correction fluid on any of the above documents.
- Please submit the original documents to Educational Planning Section at 1F, Building 1 West, Yushima-campus or mail them to the following address.

Thesis and Dissertation Team, Educational Planning Section, TMDU

1-5-45 Yushima, Bunkyo-ku, Tokyo, 113-8510, Japan

- With regard to word file or PDF file, submit the file saved onto a CD-R or send by e-mail.

(e-mail: grad.doctor_med.adm@tmd.ac.jp)

- You can download all application forms from our website.

(http://www.tmd.ac.jp/for-students/16_4e0135b7e86ee/16_4e0136ea9ba75_5cdcae780eb81/index.html)