

## Method for taking Orientation for Research Ethics Lecture

1) Open WebClass from the following URL.

WebClass URL : <https://lib02.tmd.ac.jp/>

Please enter your Tougou ID and Password, and log in.

2) If you are taking the course for the first time, the course is not displayed on the first page, so Click"コースの追加".

3) Click 「EAR0001 研究倫理講習会 (Research Ethics Lecture)」

4) Click "メンバーになる".

5) Click "英語版：2024 年度研究倫理講習会(English version: Research Ethics Lecture in 2024)"" from a document list to watch the video.

Please wait for 30 seconds to make your viewing log complete.

After watching, be sure to click "終了" to finish.

6) ※Important Notices※

After you finish to watch the video, Please access the "Course Completion Report Form" at the URL below, fill in the required information, and click the submit button.

### ■Course Completion Report Form

[https://forms.office.com/Pages/ResponsePage.aspx?id=lbqL9w4edUa-MyJ2PTalPcav9pg2\\_I9Mq-efP6Kq4DtURUg3VjBEOFiBNzI4T1hKWkUxR0dVVkUyVS4u](https://forms.office.com/Pages/ResponsePage.aspx?id=lbqL9w4edUa-MyJ2PTalPcav9pg2_I9Mq-efP6Kq4DtURUg3VjBEOFiBNzI4T1hKWkUxR0dVVkUyVS4u)

In the past, we used to ask you to send us an E-mail after viewing the course to let us know that you have completed the course, but this has been changed to the above method since last year.

Please note that your certificate number will not be issued even if you send us an email confirming that you have completed the course.

### ●Contact

統合研究機構事務部 研究推進課研究安全係

Administration Division, Institute of Research, Research Safety Unit

[anzen.adm@tmd.ac.jp](mailto:anzen.adm@tmd.ac.jp)