

【For Members of the Medical and Dental Sciences】

How to check your Science Tokyo ID

~ Science Tokyo ID, initial PW, Science Tokyo Gmail address ~

System Operation Group 2, Information Infrastructure Division, Information Department



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1. About Science Tokyo ID

About Science Tokyo ID

- ❑ Science Tokyo ID is an authentication ID used to log in to the Science Tokyo [Extic](#) ※.
※[Science Tokyo Extic is different from Tougou-ID portal \(tmdu.ex-tic.com\)](#).
- ❑ A Science Tokyo ID is **not an ID that will remain unchanged for life**.
If you leave the University due to graduation or resignation, etc., and then rejoin the University, you will be issued a different ID.
 - ✓ In principle, internal students will continue to be able to use the same Science Tokyo ID.
 - ✓ If you change your staff ID number due to a change of employment status, your original Science Tokyo ID will be invalidated and a new Science Tokyo ID will be issued.
- ❑ Due to the strict verification of identity and identity by multi-factor authentication and other means, **sharing and transferring of Science Tokyo IDs is prohibited**. Use each individual's ID regardless of status.
- ❑ If you are both a “student” and a “faculty/staff member”, **you will be issued a Science Tokyo ID for student and faculty/staff, respectively**.
The available services differ, so please use different IDs as needed.

The policy is defined by several requirements, including security requirements, conditions for participation in certification federations (compliance with international standards), and adherence to certification standards for cloud services.

2. Distribution Method

Changes to the Distribution Method

- Operational Procedure Until August 2025
 - The Science Tokyo ID notification (PDF) is stored on SharePoint.
 - A download link is sent to the user's TMD email address (**@tmd.ac.jp).
 - Users can obtain the PDF after logging in with their Tougou-ID via the Tougou-ID portal (<https://tmdu.ex-tic.com/>).
- Operational Procedure From September 2025
 - **The Science Tokyo ID can be directly viewed from the menu screen after Tougou-ID authentication via the Tougou-ID portal (<https://tmdu.ex-tic.com/>).**
 - **Email delivery of the Science Tokyo ID notification (PDF) will be discontinued, including resending.**
- Eligible Recipients (No Change)
 - Students and staff in Medical and Dental Sciences registered in the Trusted DB (HR and Payroll / Student Information Systems).
 - Users in Medical and Dental Sciences not registered in the Trusted DB but using the financial accounting system.

3. Science Tokyo ID Confirmation Procedure

Science Tokyo ID Confirmation Procedure

Displayed below is the English translation, as it would appear when the web browser's language setting is set to English.

① Launch a web browser and open Tougou-ID portal. <https://tmdu.ex-tic.com/>

国立大学法人
東京医科歯科大学
TOKYO MEDICAL AND DENTAL UNIVERSITY

User Name

→ Next

Forgot Password?
Maintenance Information

② Enter your Tougou-ID

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→ Next

Forgot Password?
Maintenance Information

③ Enter your Tougou-ID password※.

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東京医科歯科大学
TOKYO MEDICAL AND DENTAL UNIVERSITY

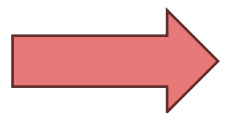
Passwordless Password

→ Next

X Cancel

※If you are unsure of your Tougou-ID and password, please refer to the "[Contact Information](#)" section of this document.

Next page.



Science Tokyo ID Confirmation Procedure

④ Select the multi-factor authentication you have already set up and log in. ※

⑤ From the menu, select “display Science Tokyo ID”.



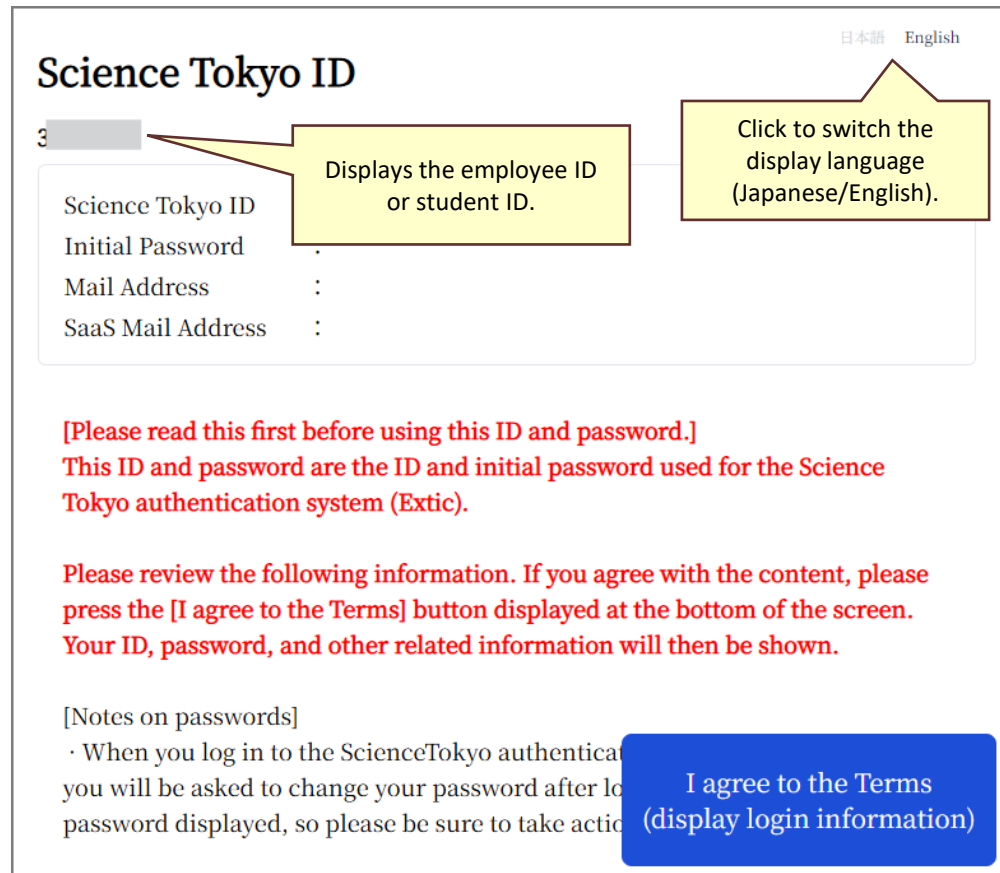
Next page.

※If you see the registration screen for multi-factor authentication, please refer to the following manual before setting it up. After setting, perform the procedure again from step 1.

https://www.tmd.ac.jp/archive-tmdu/kokusaijmedia/tougouID_InitialSetupManual.pdf

Science Tokyo ID Confirmation Procedure

⑥ Check the information on the screen and click the blue button labeled “I agree to the Terms.”



Science Tokyo ID

3 [redacted]

Science Tokyo ID : f [redacted] 3

Initial Password : xc [redacted] o

Mail Address : c [redacted] @m.isct.ac.jp

SaaS Mail Address : c [redacted] 8@saas.isct.ac.jp

I agree to the Terms (display login information)

[Please read this first before using this ID and password.]
This ID and password are the ID and initial password used for the Science Tokyo authentication system (Extic).

Please review the following information. If you agree with the content, please press the [I agree to the Terms] button displayed at the bottom of the screen. Your ID, password, and other related information will then be shown.

[Notes on passwords]
· When you log in to the ScienceTokyo authentication system for the first time, you will be asked to change your password after logging in with the initial password displayed, so please be sure to take action.

⑦ The science Tokyo ID, Initial Password, Science Tokyo Gmail, and SaaS Mail address are displayed within the red box in the figure below.



Science Tokyo ID

3 [redacted]

Science Tokyo ID : f [redacted] 3

Initial Password : xc [redacted] o

Mail Address : c [redacted] @m.isct.ac.jp

SaaS Mail Address : c [redacted] 8@saas.isct.ac.jp

I agree to the Terms (display login information)

[Please read this first before using this ID and password.]
This ID and password are the ID and initial password used for the Science Tokyo authentication system (Extic).

Please review the following information. If you agree with the content, please press the [I agree to the Terms] button displayed at the bottom of the screen. Your ID, password, and other related information will then be shown.

[Notes on passwords]
· When you log in to the ScienceTokyo authentication system for the first time, you will be asked to change your password after logging in with the initial password displayed, so please be sure to take action.

This completes the procedure.

Next, please open the following webpage and proceed with the initial setup of the Science Tokyo ID.
https://www.helpdesk.cii.isct.ac.jp/st/helpdesk/science-tokyo/login_guide-en.html

Science Tokyo ID Confirmation Procedure

- Important Notes

- **Currently, Science Tokyo ID is NOT issued at the same time as your enrollment or employment.**

If your enrollment or employment date is the 1st of a month, your ID will basically be issued in the second week of that month.

- Currently, Science Tokyo IDs are issued in the second and fourth week every month.
- Please note that depending on your enrollment or employment date, your ID may be issued in the following month.
- You can check "Science Tokyo ID Issuance Status" in the top right corner of the Science Tokyo Portal

- About the FAQ

- If you need help with checking your Science Tokyo ID or related matters, please refer to the FAQ below.

<https://portal.isct.ac.jp/ja/faq/tmd.html>

4. About Inquiries

Contact information.

About this manual :

System Operation Group 2, Information Infrastructure Division
mail : johosyori.adm@ml.tmd.ac.jp

About Science Tokyo ID :

mail : contact@helpdesk.cii.isct.ac.jp

If you are unsure of your Tougou-ID or its password. :

Please apply from the following <https://forms.office.com/r/cuFDKkky0z>

※If you are unable to open the form, please copy the following URL and paste it into the address bar of your web browser.

https://forms.office.com/pages/responsepage.aspx?id=IbgL9w4edUa-MyJ2PTalPUs-qmvt4pRNj6EGqlf_dQZUMzIRSK5XSUM4NU1DUko2UTZSVFRISTIENCQIQCN0PWcu