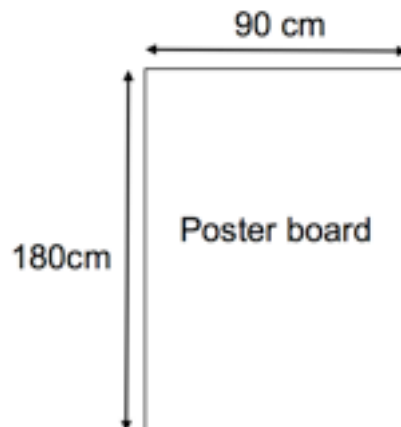


Oral Presentation Guideline

- The Session Chair will have your name and affiliation to use for your introduction. Please assist the Session Chair with the correct pronunciation of your name. If you want to review or add any information, please meet with the Session Chair prior to your session.
- It is critical that talks are kept on time. Please remember to strictly observe and not exceed your allotted time.
 - ◆ **Plenary Lecture:** 35 minutes for presentation and 5 minutes for questions
 - ◆ **Keynote:** 20 minutes for presentation and 3 minutes for questions
 - ◆ **Invited Talk:** 15 minutes for presentation and 3 minutes for questions
 - ◆ **Oral:** 12 minutes for presentation and 3 minutes for questions
- **Please check your presentation (test run).** You will need to come either in the morning (8:30 - 9:00) or during the lunch and coffee break prior to your session.
- For MAC users please make sure you are familiar with your settings to send the signal to the LCD projector. Also be sure to bring your dongle for connecting to a VGA cable for the projector. The Conference will NOT have any available.
- A green laser pointer and a microphone will be provided.

Poster Presentation Guideline

- The poster board is self-standing. There will be one poster per board.
- The actual space where you may place your poster is **180 cm high x 90 cm wide.**
- We recommend a poster size of A0 (118.9 cm x 84.1 cm) as this will fit within the poster board. Your poster should NOT be larger than this. It may be smaller if you wish.
- We will provide push-pins to place your poster on the board.
- The poster board will have your assigned number on it, so there is no need for you to include your number on your poster.



All posters are to remain up during the Conference. This will give additional time to view posters during breaks and before the Conference sessions.

Poster SET-UP TIMES

Wednesday, 30 October

9:00-9:30

or

10:50-11:15

TAKE DOWN TIMES

Thursday, 31 October

13:40-14:00

or

16:10-16:30