

## Orientation for New International Students

\* Useful information for international students <http://bit.ly/2cOnh7h>



### Important Dates

- October 3, Wednesday: Application deadline for Intensive Japanese Language Course  
International Exchange Section (Bldg #1 West, 4F) <http://bit.ly/2xc2i3O>
- October 5, Friday: Application deadline for tuition fee exemption  
Student Support Office (Bldg #5, 3F)
- October 19, Friday: Entrance Ceremony  
Akio Suzuki Hall (2F, M&D Tower)
- Only for regular students: PhD students, Master students; NOT for Research Students
  - This is a formal occasion and students must dress appropriately.
- October 26: Health Check (Including physical examination, urine test, and chest X-ray)  
Health Administration Center (Bldg #4, 2F)
- October 30, Tuesday: Orientation for new international students #2  
Lecture Room 1 (2F, M&D Tower)

### 1. Immigration procedures (All Mandatory)

1. Residence Card (Airport/Immigration Bureau) (<http://bit.ly/2cZ87L4>)
2. Notification of moving in (City Hall) <http://bit.ly/2dE8pEp> (Chiba City)
3. National Health Insurance (City Hall)  
Payment reduction service <http://bit.ly/2dA7RTY> (Chiba City)
4. National Pension (City Hall)  
Special Payment System for Students <https://bit.ly/2gy71cn> (Japan Pension Service)
5. Social Security and Tax Number System (By mail)  
<https://bit.ly/2zAkmlL> (Cabinet Office, Government of Japan)

Any changes must be reported to the local city/ward office within 14 days. Also, report the changes to Global Gateway.

### 2. Procedures on campus

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| <ol style="list-style-type: none"> <li>1. Global Gateway (Bldg #1 West, 4F)           <ul style="list-style-type: none"> <li>- 03-5803-4076 / 03-5803-4077</li> <li>- <a href="mailto:fssu@ml.tmd.ac.jp">fssu@ml.tmd.ac.jp</a></li> </ul> </li> </ol> | <ol style="list-style-type: none"> <li>2. Student Support Unit (Bldg #5, 3F)           <ul style="list-style-type: none"> <li>- 03-5803-5077</li> <li>- <a href="mailto:kousei.adm@ml.tmd.ac.jp">kousei.adm@ml.tmd.ac.jp</a></li> </ul> </li> </ol> |
|---|---|
- Information on scholarship (Global Gateway)
  - Temporary leave (Global Gateway)
  - Tutoring System (Global Gateway)
  - Part-time job permit (Global Gateway) <http://bit.ly/1dgEtKE> (Immigration Bureau)
  - Tuition Exemption (Student Support Unit)

### 3. Services on campus <http://bit.ly/2dA8dJX>

1. Library (M&D Tower, 3F) <http://bit.ly/2dE9xrG>
2. Gym (M&D Tower, B3F) <http://bit.ly/2cP5Sqj> (internal website)
3. Seikyo (co-op; Bookstore/cafeteria) (Bldg #5, BF/1F) <http://www.univcoop.jp/tmd/>  
co-op membership (Bldg #5, 1F)
  - Can eat at the cafeteria and buy books at a 10% discount rate.
  - Can buy insurance and get a credit card
  - ¥15,000 (Refunded upon graduation/withdrawal from the university)
4. Health Administration Center (Bldg #5, 2F) <http://bit.ly/2dojwoh>
5. University Hospitals (Medical)
  - Obtain a reference letter at the Health Administration Center
6. Support Center for Students and Female Staff (Bldg #5, 2F) <http://bit.ly/2dO172o>
7. Gender Equality and Career Development Division (Bldg #5, 2F) <http://bit.ly/2dFEoJH>
8. Institute of Global Affairs (Bldg #1 West, 4F) <http://bit.ly/2dO1oLM>  
Global Gateway  
International Exchange Section  
Matters related to international students
  - Japanese & International courses  
Japanese Language Classroom (M&D Tower, 8F)
  - Lounge (M&D Tower, 8F) Pray room for Muslim students (Bldg #1 West, 1F)
9. Muslim Prayer Room (Bldg #1 West, 4F)



## 4. Living in Japan

### 1. Consultation Services in Foreign Languages

Tokyo Prefecture <http://bit.ly/2dWHNCP>

Ichikawa City <http://bit.ly/2dMV6qh>

Japan Legal Support Center <http://bit.ly/2jhxCwl>

### 2. Bank

Japan Post Bank (Bank / Post Office) <http://bit.ly/2daqgKS>

### 3. Credit Card

The University co-op Credit Card (Bldg #5, 1F) <http://bit.ly/2cQYIqo>

\* In filling out the application form, you must:

- Write your name EXACTLY the same way as your bank book
- Provide your own phone number; NEITHER the university's one NOR others

### 4. Insurance (Available for co-op members) (Bldg #5, 1F) <http://bit.ly/2dO0WUE>

\* Highly recommended as this insurance provides negotiation service in Japanese on your behalf if you are involved in an accident, etc.

- Life Mutual Insurance (生命共済): ¥13,600~45,600 / 4 years  
Hospitalization, surgical operation, etc.
- Fire Mutual Insurance (火災共済): ¥8,000 / 4 years  
Tenant liability, household properties, burglary of household properties and cash, bicycle theft, etc.
- Personal Liability for Students (学生賠償責任保険): ¥5,800 / 4 years  
Liability to a third party, borrowed items, etc.

### 5. Mobile Phone

\* Depending on the phone company, type of the phone, and the period of stay on the residence card, you may need to have a credit card.

- Electronic appliance stores:  
Yodobashi Camera (Akihabara) <http://bit.ly/2dfVIL1>  
Yamada (Akihabara) <http://bit.ly/2dMRRZc>

### 6. Free Wi-Fi

- Japan Connected-free Wi-Fi (application) <http://bit.ly/2dFQjmD>  
Convenience Store (Family Mart, Seven Eleven), JR & Metro Station, Café (Starbucks)

### 7. Wi-Fi in the International House

WINAS (Monthly payment, unlimited data) <http://www.winas.net>

### 8. Transportation

Suica / Pasmo <http://bit.ly/1icNBW0>

- Rechargeable and prepaid IC card
- Trains, subways, buses, convenience stores
- Need to go to the counter to get student commuter pass

Student Commuter Pass <http://bit.ly/2dr8uNZ> (Tokyo Metro)

\* You have to go to a counter at a station after receiving a card for student discount on the monthly commuter pass at Educational Planning Section (1F, Bldg 1 West)

- Tokyo Metro – Shin-Ochanomizu Sta.
- JR – Ochanomizu Sta. / Ichikawa Sta.□
- Keisei Bus (Konodai campus – Ichikawa Sta.) – North Exit, Ichikawa Sta.

Shinkansen (Bullet train)

Discount coupon for students (Bldg #5, 5F, Automatic certificate machine)

## 9. Bike

Rules <http://bit.ly/2dAbiK6>

Bicycle theft prevention registration <http://bit.ly/2dWTa0s> (Nakano City)

- Mandatory
- ¥500 for 10 years

Parking lot

- ¥1,400-2,210 / month at Ichikawa Station

## 10. Shopping

Grocery/Livingware

- Y's Mart (Ichikawa, Shapo BF)
- Ozeki (Ichikawa, South Exit)
- Daiei (Ichikawa, North Exit) <http://bit.ly/2doG5Za>
- Livin (Kinshicho) <http://bit.ly/2dWGaFc>
- Asian Shop (Kinshicho, Minami-Gyotoku)

Clothes

- Uniqlo (Kinshicho/Ichikawa) <http://bit.ly/1jTzks3>
- GU (Kinshicho) <http://bit.ly/2draSnL>

Second hand stores

- Mode Off (Ichikawa, Behind Daiei)
- Tokyo Sayonara Sale (facebook) <http://bit.ly/2dq73mD>

¥100 shop

- Daiso (Kinshicho/Ichikawa) <http://bit.ly/2dFGkBW>

## 11. Haircut

¥1000 shop

- QB House (Akihabara/Ichikawa) <http://bit.ly/2dO4iHf>

## 12. Monthly Payment

- Gas bill (Convenient store, Post office)
- Water bill (Convenient store, Post office)
- Electricity bill (Convenience store, Post office)
- Phone bill (Convenience store, Post office)
- Rent for dormitory (Bldg #1 West, 3F)